



CW Pickleball Club, Inc.  
By-laws

Article 1 — Name

The name of this organization shall be CW Pickleball Club, Inc.

Article II — Purpose

Section 1. The purpose of the Club shall be:

- a. To stimulate and promote Pickleball play at Cresswind at Lake Lanier.
- b. To propose, promulgate and periodically review rules and regulations for court use.
- c. To advise regarding court maintenance and facilities' needs and practices.

Section 2. The scope of the Club includes:

- a. The Pickleball courts and equipment
- b. Any future Pickleball facilities
- c. Cresswind residents and their guests

Article III — Membership

Section 1. Club Member— A Cresswind Resident who is current with Club Dues.

Section 2. Non-Member Guest—A Cresswind resident who is a non-member may attend one (1) social function as a guest and then must join the club to continue participation. A spouse or significant other of a Club Member may attend social functions together.

Section 3. Non-Resident Guests— Non-Residents do not qualify for club membership.

Article IV— Board of Directors

Section 1. The business of the Club shall be managed by the Board of Directors.

Section 2. The Board of Directors shall consist of at least five (5) and no more than nine (9) members. These will include the four (4) officers of the Club and one (1) to five (5) at-large members of the Board.

Section 3. All Board members shall be elected for a two (2) year term. Ideally, Board member terms shall be staggered such that several Board member terms shall expire in odd-numbered years and several Board member terms shall expire in even-numbered years.

Section 4. An individual Board member may not serve more than three (3) consecutive terms.

Section 5. The Board shall meet in January to elect the officers of the Club and transact any other business.

- Section 6. A majority of the Board shall constitute a quorum for the transaction of business.
- Section 7. The frequency of regular Board meetings shall be decided by the Board at a schedule necessary to transact day-to-day business.
- Section 8. The Board may establish committees as necessary to carry out the work of the Club and to make recommendations to the Board for approval/action.

#### Article V — Officers and Their Duties

- Section 1. The officers of the Club shall be President, Vice President, Secretary, and Treasurer.
- Section 2. The President shall call all meetings, set the agenda, and preside at them. The President shall perform all duties pertaining to the office.
- Section 3. The Vice President shall perform the duties of the President in the absence of that officer. The Vice President shall also perform other duties pertaining to that office.
- Section 4. The Secretary shall take the minutes of the meetings and perform other duties pertaining to that office.
- Section 5. The Treasurer shall collect member dues and other income, disburse monies, keep full and accurate records of receipts and disbursements, maintain the Club's bank account, provide financial statements, file annual IRS Form 990, file Georgia Annual Registration, and perform other duties pertaining to that office.

#### Article VI — Nominations and Elections

- Section 1. A Nominating Committee, appointed by the president, composed of three (3) members, shall submit nominations to the board for each board position to be filled. Nominations will also be solicited from club members via email by a deadline date established by the board. If an in-person meeting is held, nominations may also be accepted from the floor.
- Section 2. Those entitled to vote shall be active Club members in good standing. A majority of those voting at either (1) an in-person meeting of the Club, or (2) an electronic vote of Club members shall constitute an election.
- Section 3. Elections will take place during the fourth quarter of the calendar year in sufficient time for new Board members to be ready to serve at the beginning of the following calendar year. All Club members will receive at least one (1) week's notice prior to the election meeting or electronic vote.
- Section 4. Board members will be elected to serve a two (2) year term beginning the following calendar year.

## Article VII — Meetings

- Section 1. Those Club members present either in-person or electronically at a duly called meeting or responding to an email vote or survey request shall constitute a quorum for the transaction of business.
- Section 2. Regular meetings of the Club members may be called by the Board with 5 days' notice to all Club members by electronic mail.
- Section 3. The Club shall hold an Annual Meeting during the first quarter of the year.

## Article VIII — Dues

- Section 1. The amount of dues, if any, shall be reviewed annually by the Board and can change accordingly.
- Section 2. Annual dues are due by January 1st of each calendar year.
- Section 3. Dues will not be prorated for a partial year.
- Section 4. Each Club member's dues shall be placed in the Club mailbox or paid directly to the Treasurer.

## Article IX — Amendments

- Section 1. These Bylaws may be amended by a two-thirds (2/3) vote of those voting at either (1) an in-person meeting of the Club, or (2) an electronic vote of Club members. The proposed amendments shall be emailed to each Club member at least one (1) week prior to the vote.

## Article X — Parliamentary Authority

- Section 1. Robert's Rules of Order, Newly Revised, shall be the authority for this Club.

## Article XI — Spending Approval

- Section 1. The Club president is authorized to approve expenditures of up to \$250.
- Section 2. Single expenditures over \$250, but less than \$1,000 requires approval of a majority of the Club board members.
- Section 3. Approval to spend over \$1,000 of Club funds requires a majority vote of members present for a Club meeting, in person, or via an electronic meeting or survey.